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# Chicod PTA Board Meeting Minutes

Date: 9/9/19

Location: Chicod School Media Center

President: Sherry House

Vice President: Heather Bryant

Treasurer: Stacey Pigford

Secretary: Summer Dail

Present: Sherry House, Stacey Pigford (Treasurer), Summer Dail, Danielle Davenport, Tanya Cannon, Laura Deans, Renita Holt, Stephanie Meadows, Courtney Yates, Nikki Weber, Mike Pollard, Kelly Reed, Megan Roberts, Courtney Stallings, Sara Smith

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Call to Order:

Sherry House called the meeting to order at 5:34.

## **Reports of Officers**

Subject: President's Report

Discussion: There has been teacher discussion from teachers regarding PTA funding AR incentives for K-8. This would require an increase in budget of about \$375. Teachers are able to be reimbursed for incentives for their students by turning in receipts for their supplies for incentives. A motion was made by Courtney Stallings to create a new budget line item for \$375 for a K-2 reading award. A second was made by Stephanie Meadows.

Eighth grade teachers would like to have picnic tables included on the playground for older students. Mr. Pollard would like to wait on that until we get the playground established prior to getting these tables. A suggestion was made to create a partnership with Conley to ask the Carpentry students to provide the tables.

Subject: Vice President's Report

Discussion:

Subject: Secretary's Report

Discussion:

- Minutes will be emailed out after meeting
  - Meeting reminder will be sent out a few days before the next scheduled meeting
- Swap Shop-I have been working there.

Approval of Minutes: Approved by members from previous meeting

Motion: Stacey Pigford

Second: Stephanie Meadows

Subject: Treasurer's Report

Ending Balance: 18,095.45

Outstanding Checks: 24.22

Treasurer worked to clean up budget so that things are more in line with the actual budgeted information and the actual profit. Additions were made to the budget to include new events and projected profits from those. A deadline for reimbursements for teachers has been set for November 29th.

Approval of Treasurer's Report:

Motion: Renita Holt

Second: Kelly Reed

Subject: Principal's Report

Discussion: State has not approved budget yet.

## **Reports of Committees**

### Membership

Megan Roberts, Chair

A question was asked regarding PTA membership and how it compares to last year. A reminder will be sent out. Sherry believes that the number of parents/staff that have joined PTA is about 161.

### Advocacy/Education

Kelly Reed, Chair

Volunteers are needed for National School Lunch Week October 14-18. Renita will send out a sign up for volunteers to help with that. A volunteer needs to be there each day for the entire lunch block so that kids can be put in a drawing. Kelly spoke with Mrs. Jeffries to see if she could get the dance team or other ECU athletes to come out and serve lunch. PTA awards raffle prizes for students that go through the line.

Kelly commented that a student told her that he was worried that there were not enough Chromebooks for testing. She is pleased to see that funds are being designated for this need. Mr. Pollard explained that EOG testing requires students to test on a device. They are working hard to acquire additional Chromebooks. Chicod is working on using all their resources to acquire them.

### Communication

Nikki Weber, Chair

Nikki says that if anything needs to be changed or added to the calendar to please let her know. Milk and cookies is Dec. 13th. Renita will be sending out an updated calendar.

### Fundraising

Sara Smith/Laura Deans, Chair

Fall Festival: Laura Deans said that the games that have been used in the past need to be updated. She is requesting an additional \$500 to create/buy those games. Some games have been ordered and Sara says that she has a family that is willing to make some wooden items but he will need money for supplies for those items. Sara will generate a list of items needed for fall festival and give to Renita so that she can send out for requests for items to be donated. Stephanie suggested that Sara check with Jessica Spruill about leftover face paint. Potentially kids could dress up and we would have a costume contest. Tanya made a motion to increase the budget \$500 and Courtney Yates seconded.

A suggestion was made to have kids donate candy for a raffle ticket in order to get additional candy.

NCPTA has various grants that are available for things. They are specific to different categories.

Nov. 22nd is that first dance. Committee is working on a DJ for the dance. January 31st is the second dance.

### Hospitality

Stephanie Meadows, Chair

Linda Morris won the monthly teacher drawing. Mr. Pollard will announce 9/10/19.

### Volunteer

Renita Holt, Chair

Renita will be sending out notifications of committee sign up sheets so that chair are aware of the volunteers for each committee. Don't forget to email Renita if you are in need of volunteers or items for donations.

### Nominating Committee

Renita Holt, Chair

Playground Information: Playground grant was fully funded!! Sherry, Tanya, and Mr. Pollard met today to discuss the terms of the grant and to make sure that all of those are being followed. A picnic area will possibly be included. Mr. Pollard is investigating alternatives to mulch for turf. Crystal and Brooks Sutton are a part of a beautification committee and we will be speaking to them with help on making things look nice. Projected date for completion in some time in November. A plaque or sometime of way to mark that the grant was awarded by the Perkins Foundation.

Meeting Adjourned at 6:43 p.m.

Next Meeting: October 14, 2019 @ 5:30 pm